

**PARENTAL NOTIFICATIONS**

The Governing Board recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.

*(cf. 5020 - Parent Rights and Responsibilities)*  
*(cf. 5022 - Student and Family Privacy Rights)*  
*(cf. 6020 - Parent Involvement)*

The notice required pursuant to Education Code 48980 shall be sent at the beginning of each academic year and may be provided either by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 48981, 48982)

If any activity specified in Education Code 48980 will be undertaken by any school during the forthcoming school term, the notice shall state that fact and the approximate date on which any such activity will occur. No such activity shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgement of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

\*\*\*Note: Pursuant to Education Code 48985, when 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to the parents/guardians of these students must also be written in the primary language and may be answered by the parent/guardian in either language. As amended by AB 2262 (Ch. 17, Statutes of 2012), Education Code 48981 requires notifications sent electronically to conform to the primary language requirements of Education Code 48985. In addition, 20 USC 6311 and 6312 require that districts receiving Title I funds provide parent/guardian notices in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians understand.\*\*\*

Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. (Education Code 48981, 48985; 20 USC 6311, 6312)

**PARENTAL NOTIFICATIONS (Continued)**

Whenever an employee learns that a student's parent/guardian is, for any reason, unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.

*Legal Reference: (see next page)*

**PARENTAL NOTIFICATIONS (Continued)***Legal Reference:**EDUCATION CODE*

- 221.5 Prohibited sex discrimination*
- 231.5 Sexual harassment policy*
- 262.3 Appeals for discrimination complaints; information regarding availability of civil remedies*
- 310 Structured English immersion program*
- 440 English language proficiency assessment; instruction in English language development*
- 17288 Building standards for university campuses*
- 17612 Notification of pesticide use*
- 32221.5 Insurance for athletic team members*
- 32255-32255.6 Right to refuse harmful or destructive use of animals*
- 32390 Fingerprint program; contracts; funding; consent of parent/guardian*
- 35160.5 Extracurricular and cocurricular activities*
- 35178.4 Notice of accreditation status*
- 35183 School dress codes; uniforms*
- 35186 Complaints concerning deficiencies in instructional materials and facilities*
- 35256 School Accountability Report Card*
- 35291 Rules for student discipline*
- 37254 Intensive instruction for students who have not passed High School Exit Examination*
- 37616 Consultation regarding year-round schedule*
- 39831.5 School bus rider rules and information*
- 44808.5 Permission to leave school grounds*
- 46010.1 Notice regarding excuse to obtain confidential medical services*
- 46014 Regulations regarding absences for religious purposes*
- 46600-46611 Interdistrict attendance agreements*
- 48000 Minimum age of admission*
- 48070.5 Promotion or retention of students*
- 48204 Residency requirements*
- 48205 Absence for personal reasons*
- 48206.3 Students with temporary disabilities; individual instruction; definitions*
- 48207-48208 Students with temporary disabilities in hospitals*
- 48213 Prior notice of exclusion from attendance*
- 48216 Immunization*
- 48260.5 Notice regarding truancy*
- 48262 Need for parent conference regarding truancy*
- 48263 Referral to school attendance review board or probation department*
- 48354 Option to transfer from school identified under Open Enrollment Act*
- 48357 Status of application for transfer from school identified under Open Enrollment Act*
- 48432.5 Involuntary transfers of students*
- 48900.1 Parental attendance required after suspension*
- 48904 Liability of parent/guardian for willful student misconduct*
- 48904.3 Withholding grades, diplomas, or transcripts*
- 48906 Notification of release of student to peace officer*
- 48911 Notification in case of suspension*
- 48911.1 Assignment to supervised suspension classroom*
- 48912 Closed sessions; consideration of suspension*

*Legal Reference Continued: (see next page)*

**PARENTAL NOTIFICATIONS (Continued)***Legal Reference: (Continued)*

- 48915.1 Expelled students; enrollment in another district*
- 48916 Readmission procedures*
- 48918 Rules governing expulsion procedures*
- 48980 Required notification at beginning of term*
- 48980.3 Notification of pesticide use*
- 48981 Time and means of notification*
- 48982 Parent signature acknowledging receipt of notice*
- 48983 Contents of notice*
- 48984 Activities prohibited unless notice given*
- 48985 Notices to parents in language other than English*
- 48987 Child abuse information*
- 49013 Use of uniform complaint procedures for complaints regarding student fees*
- 49063 Notification of parental rights*
- 49067 Student evaluation; student in danger of failing course*
- 49068 Transfer of permanent enrollment and scholarship record*
- 49069 Absolute right to access*
- 49073 Release of directory information*
- 49076 Access to student records*
- 49077 Access to information concerning a student in compliance with court order*
- 49403 Cooperation in control of communicable disease and immunization*
- 49423 Administration of prescribed medication for student*
- 49451 Physical examinations: parent's refusal to consent*
- 49452.5 Screening for scoliosis*
- 49452.7 Information on type 2 diabetes*
- 49452.8 Oral health assessment*
- 49456 Results of vision or hearing test*
- 49472 Insurance*
- 49475 Student athletes; concussions and head injuries*
- 49480 Continuing medication regimen for nonepisodic conditions*
- 49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970*
- 51225.3 Graduation requirements; courses that satisfy college entrance criteria*
- 51229 Course of study for grades 7-12*
- 51513 Personal beliefs; privacy*
- 51938 HIV/AIDS and sexual health instruction*
- 52164.1 Census-taking methods; determination of primary language; assessment of language skills*
- 52164.3 Reassessment of English learners; notification of results*
- 52173 Bilingual education*
- 52244 Advanced Placement Program*
- 54444.2 Migrant education programs; parent involvement*
- 56301 Child-find system; policies regarding-written notification rights*
- 56321 Special education: proposed assessment plan*
- 56321.5-56321.6 Notice of parent rights pertaining to special education*
- 56329 Written notice of right to findings; independent assessment*
- 56341.1 Development of individualized education program for student; right to audio record meeting*
- 56341.5 Individualized education program team meetings*

*Legal Reference Continued: (see next page)*

**PARENTAL NOTIFICATIONS (Continued)**

*Legal Reference: (Continued)*

56343.5 *Individualized Education Program meetings*  
58501 *Alternative schools: notice required prior to establishment*  
60641 *Standardized Testing and Reporting Program*  
60850 *High School Exit Examination*  
60852.4 *High School Exit Examination; waiver for student with disabilities*  
**HEALTH AND SAFETY CODE**  
1596.857 *Right to enter child care facility*  
104855 *Availability of topical fluoride treatment*  
120365-120375 *Immunizations*  
120440 *Sharing immunization information*  
124100 *Health screening and immunizations*  
**PENAL CODE**  
627.5 *Hearing request following denial or revocation of registration*  
**CODE OF REGULATIONS, TITLE 5**  
850 *Definitions; notification regarding use of California Modified Assessment*  
863 *Standardized Testing and Reporting Program*  
3052 *Behavioral intervention*  
3831 *General standards, Gifted and Talented Program*  
4622 *Notification of uniform complaint procedures*  
4631 *Uniform complaint procedures; notification of decision and right to appeal*  
4702 *Student transfer from school identified under Open Enrollment Act*  
4917 *Notification of sexual harassment policy*  
11303 *Reclassification of English learners*  
11309 *Parental exception waivers*  
11511.5 *English language proficiency assessment; test results*  
11523 *Notice of proficiency examinations*  
18066 *Child care policies regarding excused and unexcused absences*  
**CODE OF REGULATIONS, TITLE 17**  
6040 *Time period to obtain needed immunizations*  
**UNITED STATES CODE, TITLE 20**  
1232g *Family Educational and Privacy Rights Act*  
1232h *Privacy rights*  
1415 *Procedural safeguards*  
6311 *State plans*  
6312 *Local education agency plans*  
6316 *Academic assessment and local education agency school improvement*  
6318 *Parental involvement*  
7012 *Instruction in English language development*  
7908 *Armed forces recruiter access to students*  
**UNITED STATES CODE, TITLE 42**  
1758 *Child nutrition programs*  
**CODE OF FEDERAL REGULATIONS, TITLE 7**  
245.5 *Eligibility criteria for free and reduced-price meals*  
245.6a *Verification of eligibility for free and reduced-price meals*  
**CODE OF FEDERAL REGULATIONS, TITLE 34**  
99.7 *Student records, annual notification*  
99.34 *Student records, disclosure to other educational agencies*

*Legal Reference Continued: (see next page)*

**PARENTAL NOTIFICATIONS (Continued)**

*Legal Reference: (Continued)*

- 99.37 Disclosure of directory information*
- 104.32 District responsibility to provide free appropriate public education*
- 104.36 Procedural safeguards*
- 104.8 Nondiscrimination*
- 106.9 Dissemination of policy, nondiscrimination on basis of sex*
- 200.61 Teacher qualifications*
- 300.300 Parent consent for special education evaluation*
- 300.322 Parent participation in IEP team meetings*
- 300.502 Independent educational evaluation of student with disability*
- 300.503 Prior written notice regarding identification, evaluation, or placement of student with disability*
- 300.504 Procedural safeguards notice for students with disabilities*
- 300.508 Due process complaint*
- 300.530 Discipline procedures*
- CODE OF FEDERAL REGULATIONS, TITLE 40*
- 763.84 Asbestos inspections, response actions and post-response actions*
- 763.93 Asbestos management plans*

Policy

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**VACAVILLE UNIFIED SCHOOL DISTRICT**

Vacaville, California